

S.A.M.S. Library Procedures

Reference books, circulating books, magazines, media materials, media equipment, and computers are housed in S.A.M.S. Library. The resources support S.A.M.S. curriculum and provide diversity and variety. Students are instructed in the use of the automated catalog at the start of each school year. The library is open to students throughout the school day. Students are required to have their student handbook signed by their teacher when they come to the library for research purposes, or to read. A clipboard is provided for signing in and out of the library. Students may borrow a total of three books from the library, as long as no book is overdue. Books are signed out for two weeks and may be renewed. Students are expected to return (or renew) books in a timely manner.